

FAIRWAYS AND GREENS, INC.

The Links Golf Course
 5815 E Gleneagles Village Parkway
 Highlands Ranch, CO 80130
 (303) 470-9292
 (303) 470-6541 Fax

APPLICATION FOR EMPLOYMENT

In order that your application may be properly evaluated, it is essential that all of the following questions be answered carefully and completely.

PLEASE PRINT

Name _____ Date _____
Last First Middle Initial

Address _____
Street City State Zip Code

Email _____

Telephone # _____ Cell Phone # _____

Are you 18 years or older? _____, If hired, you may be required to submit proof of age.

When can you start? _____ How were you referred to us? _____

POSITION DESIRED OR APPLYING FOR _____

AVAILABILITY - Please indicate times you are available for work each day.

From _____ To _____
M T W TH F Sat Sun

Total Hours Available to Work _____ Salary Required _____

Have you worked here before? _____ if yes, when? _____

Have you applied here before? _____ if yes, when? _____

Do you have any relatives already employed here? _____

For driving jobs, including equipment: Do you have a drivers license? _____ Drivers License # _____

Have you had your driver's license suspended or revoked in the last three years? _____

If yes, give details _____

Type of School	Name & Location	Number of Years Completed	Major	GPA	Degree Obtained	Date of Completion
High School Diploma/ GED						
College						
Graduate School						
Vocational or Other						

Please list any additional special skills, technical or professional knowledge which you may have:

Have you ever worked or attended any school under any other name (including maiden name)? If so please list _____

EMPLOYMENT EXPERIENCE: List all of your current and previous positions (paid and unpaid) in chronological order starting with the most recent. Please account for all periods of time including military service and any period of unemployment. Please attach additional sheets as needed even if you submit a resume.

1. Employed From _____ To _____
Company Name _____ Your Title _____
Address _____ Your Department _____
City and State _____ Supervisor's Phone Number _____
Supervisor's Name and Title _____
Work Performed _____

Reason for leaving _____
May we contact this employer? YES NO (circle)

2. Employed From _____ To _____
Company Name _____ Your Title _____
Address _____ Your Department _____
City and State _____ Supervisor's Phone Number _____
Supervisor's Name and Title _____
Work Performed _____

Reason for leaving _____
May we contact this employer? YES NO (circle)

3. Employed From _____ To _____
Company Name _____ Your Title _____
Address _____ Your Department _____
City and State _____ Supervisor's Phone Number _____
Supervisor's Name and Title _____
Work Performed _____

Reason for leaving _____
May we contact this employer? YES NO

4. Employed From _____ To _____
Company Name _____ Your Title _____
Address _____ Your Department _____
City and State _____ Supervisor's Phone Number _____
Supervisor's Name and Title _____
Work Performed _____

Reason for leaving _____
May we contact this employer? YES NO

OTHER QUESTIONS

Has anyone ever brought or threatened to bring a civil or criminal claim against you alleging physical or sexual abuse or sexual harassment **by you** _____ YES _____ NO

If yes, give a short explanation of the complaint that was filed, and the disposition of the complaint. (An affirmative answer does not automatically eliminate you from consideration).

Have you ever been charged, arrested, or convicted of a felony or misdemeanor? _____ YES _____ NO

If yes, give a short explanation of incident. Please indicate the date, nature, and place of the disposition of the allegations, and your employer at the time, including your employer’s name, address, and telephone number. (An affirmative answer does not automatically eliminate you from consideration).

Have you ever terminated your employment or had your employment terminated or has your employer ever reprimanded you for reasons relating to allegations of physical or sexual abuse or sexual harassment by you? _____ YES _____ NO

If yes, give a short explanation of allegations. Please indicate the date, nature, and place of the allegations, the disposition of the allegations, and your employer at the time, including your employer’s name, address, and telephone number. (An affirmative answer does not automatically eliminate you from consideration).

Have you ever been accused, disciplined or terminated from employment (either through dismissal or resignation) for reasons related to allegation of theft or mishandling of monies or company property?

_____ YES _____ NO If yes, was a report filed? _____ YES _____ NO

Please indicate the date, nature and place of allegations, the disposition of the allegations, and your employer at the time. (An affirmative answer does not automatically eliminate you from consideration).

Have you ever seen or reviewed the job description? _____ YES _____ NO

Do you understand the job requirements and responsibilities? _____ YES _____ NO

Can you perform the job requirements and responsibilities (either with or without reasonable accommodation)? _____ YES _____ NO

Please list two professional references (other than those previously listed), and two personal references.

NAME	PHONE	RELATIONSHIP
